

## IAI South Chapter 07/13/2021 Meeting Minutes

### Participants:

Jim Bishop  
Lindsey Miller  
Dave Harben  
Chris Fontana  
Emily Kuhn

Jim has sent invites for IAI South Board: The July 19 @9am is next call – agenda is to review presentation and plans for the July Virtual Meeting and make finishing touches.

Previously planned date for the Virtual meeting changed – Jim will resend updated link.

Virtual Call for IAI South Chapter changed to **July 27, 2pm**

Lindsey to publish updated date, link, and agenda on LinkedIn.

Once published, Emily will add to IAI sites.

Lindsey previously sent the topic “Written Statement – Presenter Guide” that outlines the presentation for the call to board for review. Lindsey will send the actual PowerPoint presentation to board for review prior to Monday’s call.

Jim will share some redacted badly written statements with Lindsey to illustrate poor statements in the presentation.

Chris will prepare an LEO perspective to supplement the written statement presentation.

Jim would like to poll participants: Do you use a formal statement form, or simply use a notepad?

Regarding the November ‘In Person’ in meeting in Dallas:

The meeting date will be during the week of Nov 16-20 to coincide with W-Z event in Dallas.

Chris will coordinate with W-Z to determine if the speaker can join our Chapter meeting.

Regard IAI South Board calls:

Jim will set up recurring IAI South Chapter calls each month on the 1<sup>st</sup> Monday at 9am going forward.

The call ended at 8:58am.